

# **WEST LANE TRANSLATOR, INC.**

*Post Office Box 91*

*Florence, Oregon 97439*

*westlanetv.org*

*Since 1959*

*A nonprofit corporation dedicated to maintaining free direct  
Television and FM broadcasting in West Lane County*

## **Agenda for Board of Directors Annual Meeting July 28, 2021 -- 6:00 PM, Virtual Meeting via Zoom**

### **1) Attendance and Quorum Check for Board Members**

- Call to order: 6:00pm PT
- Present: Julie McGrew (President), Scott Anderson (Vice President), Jeff Williams (Secretary), Chris Sorensen (Treasurer), Chris Murray, Dennis Hunt
- Absent: John Raymonda

### **2) Additions and Deletions to the Agenda**

- None

### **3) Approval of Minutes (previously sent by email)**

- Unanimous approval of minutes by board members present.

### **4) Reports:**

#### **a) Remarks from the President: Julie McGrew**

- We have a rather long agenda for the meeting so we will keep it moving along.
- Thanks to all for coming and the support of WLT.

#### **b) Treasurer: Chris Sorensen**

- Unanimous approval of financial reports by board members present.

#### **c) Site Manager: Sparks Scott**

- Sparks unable to attend the meeting; reports moderated by Julie McGrew.
- Sparks is working with Roseburg to change/improve the access gates locking system.
- KLSR has still not yet replaced the home-built power supply for their microwave equipment but are in possession of a newly manufactured, completely encased, fused, 24VDC, 1U switching supply for use in the WLT vault.

### **5) Unfinished Business**

#### **a) KCST move to WLT tower and vault (Julie McGrew)**

- Discussions underway and it looks like this will happen.
- Initial investigations revealed a WLT tower location coordinate issue (below).

#### **b) WLT tower coordinates issue (Chris Murray / Dennis Hunt)**

- The coordinates of the WLT towers are incorrect in the FAA and FCC records (approx. 3").
- Chris Murray filed with the FAA for re-evaluation using the new correct coordinates.
- The FAA has approved via "Determination of No Hazard" (DNH) on these new coordinates for both the main and old towers.
- Chris Murray will file needed application with FCC to get ASR updated so coordinates are published.

#### **c) KQFE / KRVM swap between Glenada Hill and Herman Peak (Chris Murray)**

- In progress, nothing new to report - KQFE has been occupied with other priorities.

**d) Insurance policy review WIP (Julie McGrew)**

- Nothing new to report - work in progress.

**e) WLT possible transition to a non-member 501(c)4 (Julie McGrew)**

- WLT attorney has provided some initial guidance for consideration.
- Julie to follow up with attorney with additional questions from the board.

**f) ATSC 3.0 upgrade strategy (Chris Murray / Dennis Hunt)**

- No material change - still pursuing retaining ownership of equipment through a replacement parts upgrade strategy from ATSC to ATSC 3.0.

**6) New Business**

**a) SunCoast Bookkeeping move to WA (Chris Sorensen / Julie McGrew)**

- Todd has moved to Ocean Shores, WA, and will remain as the WLT bookkeeper coordinating with Chris Sorensen remotely.

**b) Potential new customer: ODOT (Chris Murray)**

- ODOT made a visit to Glenada, and agrees old vault not serviceable.
- Discussions continuing on best path forward.

**c) Demolition of old vault / cinder block building: (Julie McGrew)**

- Contractor has examined the work needed.
- Work description and price quote summary:
  - Remove roof, three walls (leaving wall with electrical service), debris removal and associated disposal fees (\$3,700).
  - When the current vault was sited, some damage was incurred to edges of roof due to lifting straps - quote for repair of this (\$400).
  - Quote also includes putting an awning over the vault door for weather abatement (\$900).
- Board agreed to put a hold on any demolition pending further discussions with ODOT.
- Tech committee to talk the quote over and get back to Julie on additional refinements for roof and awning work.

**d) Potential new customer: Ark Multicasting (Dennis Hunt)**

- Proposing that we combine Ark (channel 34) into the existing WLT antenna system. Adjacency issues only come up if a separate antenna is used for Ark - combining into the existing WLT antenna avoids this. Ark is on board with this and will need to have their engineers approve it.
- Discussions with Ark will continue through the technical committee.

**e) WLT / OCERI proposal to add AREDN mesh antenna to north tower (Chris Sorensen)**

- Purpose is for determining the viability of a mesh network connection with Prairie Peak (~28 miles @ 47 degrees) for expanding the OCERI EmComm mesh network in Florence to the Willamette valley. No impact to WLT rack space. Transmit power would be approx. 1/2 watt.
- Unanimous approval of OCERI proposal by board members present.

**f) Purchase of a low cost ATSC signal meter / antenna that can be checked out from the Siuslaw Public Library (e.g. <http://psiber.com/signal-scout.html>) (Scott Anderson)**

- Intent: Low cost (\$400) assistance for local residents in getting best signal from Glenada: provide signal levels, SNR, types of errors being detected (correctable/uncorrectable).

## Summary of WLT Board of Directors Q3 Meeting July 28, 2021

- Library has not been approached, although they do currently have an air quality meter available for check out.
- Unanimous approval by board members present to purchase one as a WLT technical asset and then research and establish a procedure on how the public could make effective use of it.

### **7) Remarks for the good of the order**

- None

### **8) Adjournment**

- Adjourned at 7:17pm PDT
- Next WLT Board of Director meeting: October 27, 2021