

WEST LANE TRANSLATOR, INC.
Post Office Box 91, Florence, Oregon 97439
westlanetv.org Since 1959
A nonprofit corporation dedicated to maintaining free direct
Television and FM broadcasting in West Lane County

Agenda for Board of Directors Q2 2022 Meeting
July 27, 2022 -- 6:00 PM
Virtual Meeting via Zoom

1) Attendance and Quorum Check for Board Members

- Meeting called to order by Julie McGrew at 6:00pm PDT
- Board members present: Julie McGrew (President), Scott Anderson (Vice President), Jeff Williams (Secretary), Chris Murray, Dennis Hunt, Ralph Garono
- Board members absent: Chris Sorensen (Treasurer)

2) Additions and Deletions to the Agenda

- None

3) Approval of Minutes

- Unanimous approval of April 27, 2022 minutes by board members present.

4) Reports:

a) Remarks from the President: Julie McGrew

- Deferred to the business portion of the agenda.

b) Treasurer: Julie McGrew on behalf of Chris Sorensen

- Unanimous approval of the financial reports by board members present.

c) Site Manager: Julie McGrew on behalf of Sparks Scott

- All in order, no conditions requiring attention or proactive action.

5) Unfinished Business:

a) KCST Transition (Julie McGrew)

- No new information from KCST.

b) Ark Multicasting (Dennis Hunt)

- A lease agreement is in the hands of Ark and they have signaled their intent to sign it with no changes in the near future.
- Goal is to have Ark on the air from the WLT tower by September 1, 2022 and there are not any known issues that would prevent that at this time.

c) KQFE / KRVM swap between Glenada Hill and Herman Peak (Chris Murray)

- Chris Murray continues to stay in touch with Jeff Zimmer at KQFE that the signal from Glenada that they are paying for is not listenable. Mr. Zimmer is trying to communicate this upwards within his organization on this.

d) Technical Committee recommendations for site improvement (Dennis Hunt):

- New building: Dennis has requested a quote from Shelter One in Grants Pass (<https://www.shelterone.com>) for a 10'x20' and 10'x26' prefab building spec'd with:
 - Steel clad exterior
 - A single A/C unit installed with a reserve bay for a second (2 ton and 3 ton options)
 - 200A service with 42 breaker slot capacity
 - Interior rack orientation similar to the current vault
- The technical committee proposes placing the new building south and just to the west of the existing building.
- Dennis checked on possible pre-used portable buildings and the ones he was aware of are no longer available, but will keep looking as a possible option.
- The technical committee still recommends taking down the original decommissioned vault as previously discussed, although a low priority until a tenant is ready to place a structure there.

e) ATSC 3.0 upgrade strategy (Dennis Hunt / Chris Murray)

- KMTR and KVAL both have ATSC 3.0 capable transmitters in the racks on Glenada but are not yet in use.
- KLSR and KEZI ATSC 3.0 upgrade investments on hold due to ownership changes.

f) ATSC signal meter for public use via Siuslaw Library (Scott Anderson)

- Siuslaw library has accepted the donation of the meter and associated materials and is in the process of adding to the card catalog.

6) New Business:

None raised.

7) Remarks For The Good of the Order:

None raised.

8) Adjournment:

- The meeting was adjourned by Julie McGrew at 6:32pm PDT
- Next WLT Board of Director meeting: October 26, 2022 6:00pm PDT