

WEST LANE TRANSLATOR, INC.
Post Office Box 91, Florence, Oregon 97439
westlanetv.org Since 1959
A nonprofit corporation dedicated to maintaining free direct
Television and FM broadcasting in West Lane County

Agenda for Board of Directors Q1 2023 Meeting
January 25, 2023 -- 6:00 p.m. PDT
Virtual Meeting via Zoom

1) Attendance and Quorum Check for Board Members

- Meeting called to order by Julie McGrew, President at 6:00pm PDT
- Board members present: Julie McGrew (President), Scott Anderson (Vice President), Chris Sorensen (Treasurer), Jeff Williams (Secretary), Dennis Hunt, Ralph Garono, Chris Murray

2) Additions and Deletions to the Agenda

- Changes of ownership on nearby sites
- Addition of KCST to our tower
- Problems with KCFM

3) Approval of Minutes

- Unanimous approval of October 26, 2022 meeting minutes by board members present.

4) Reports:

a) Remarks from the President: Julie McGrew

- Rand Dawson sends his thanks to all the board members for their service to WLT and a special thank you to Jeff Williams and Dennis Hunt for extending their membership on the board.

b) Treasurer: Chris Sorensen

- The missing Verizon payment that was noted at the last meeting has been identified as a check missing in postal mail and has been replaced by Verizon.
- \$150 income to WLT was identified as two lifetime memberships subscribed by Chris Sorensen and Ralph Garono.
- Unanimous approval of the financial reports by board members present.

c) Site Manager: Julie McGrew on behalf of Sparks Scott

- All in order, no conditions requiring attention or proactive action.

5) Unfinished Business:

a) KCST Transition (Julie McGrew)

- Julie McGrew reported that the sublease agreement had been signed before Notary and is in effect.

- Chris Murray reported that KCST is now on the air on the WLT tower. All the KCST equipment has been removed from the Vertical Bridge building. KCFM (the translator for their AM station) has been having some propagation issues. Next week we will conduct some RF field strength measurements.

b) KQFE (Chris Murray)

- KQFE has not been able to move on the idea of swapping with KRVM.
- Their signal seems to be “OK” when operating in mono, but when in stereo it deteriorates badly. Will request next time site manager is on site to place their station in mono and see how that works.

c) COB, Inc. (Chris Murray):

- COBI has been sold. The leases remain the same. Chris will still be the site manager.

d) ARK Multicasting (Dennis Hunt)

- On air since September on temporary antennas while awaiting a new combiner.
- Proper notifications will be given to all relevant stations prior to installation of the combiner.

e) Technical Committee recommendations for site improvement (Julie McGrew)

- Request all technical committee members to suggest methods of improving our remote monitoring capabilities of site conditions including vault temperature, generator status, etc.

f) ATSC 3.0

- KVAL and KMTR are both operating on their new transmitters.

g) Translator license renewal

- Dennis Hunt will update the application on the FCC website this week.

h) Verizon fiber installation by Actualize, LLC

- Nothing new at this point. Anticipate work completion in Q4 2023.

i) KLSR / KEVU User Agreement for CMG Media

- Documents have been sent to CMG and we are awaiting signatures.

6) New Business:

a) Election of board members by membership (WLT Board)

- Terms expiring in 2023 are Dennis Hunt and Jeff Williams. Both Dennis Hunt and Jeff Williams renewed their terms.
- No new members were nominated to the board.

b) Election of officers by WLT Board

- Jeff Williams resigned his position as Secretary with the thanks of a very grateful board for his contributions during his term as Secretary.
- Chris Sorensen was elected as Secretary / Treasurer.
- Julie McGrew and Scott Anderson retain their positions of President and Vice President.
- A motion was made by Ralph Garono to accept the above officer positions, a Second was made by Chris Murray; no discussion; motion passed by unanimous vote of board members present.

c) T-Mobile notice of termination (Julie McGrew)

- Open discussion on possible acquisition of the T-Mobile building should it prove to be cost prohibitive to move.

d) Verizon request for change in sublease terms (Julie McGrew)

- Received a letter from Verizon requesting a significant reduction in their lease terms. After careful review of current rental rates in the cellular market it was determined that the current sublease is at market and the request was denied.

e) Realignment of bank funds for higher return (Julie McGrew)

- Julie McGrew reported that OPB was unable to do better than the low interest rates currently being offered on our money market account. Our Banner Bank CDs are also returning very low interest rates. She suggested moving those funds to an Edward Jones business account and purchasing open market CDs would offer much better returns while still being fully insured. Dennis Hunt made a motion to move the money market and CD funds from OPB and Banner Bank to Edward Jones for investment in open market CDs, a Second was made by Chris Murray; no discussion; motion passed by unanimous vote of board members present.

7) Remarks For the good of the order:

- None raised.

8) Adjournment:

- The meeting was adjourned by Julie McGrew at 6:50 pm PST
- Next meeting: WLT Board Meeting April 26, 2023, 6:00 pm PDT